

**CCPS Redistricting and School Closing Committee
Meeting Minutes — (Approved April 19, 2018)**

April 12, 2018

Charles I. Ecker Board Room, 125 N. Court Street, Westminster, MD 21157

Committee Members Present: Dr. David Lever, Michael Hardesty, Raymond Prokop, Christina McGann, Denise Beaver, Vaughn Paylor, Margaret Pfaff, Rosemary Kitzinger, Steve Aquino, Rita Misra, and Robert McCarthy

Committee Members Present Via Phone: Jon Weetman

CCPS Support Staff Present: William Caine and Steve Johnson

Recording Secretary: Kim Gold

The meeting was called to order at 5:30 pm.

The minutes from last meeting, Thursday, March 28, 2018 were approved with corrections. Steve Aquino motioned for the approval and the motion was seconded by Rosemary Kitzinger.

Margaret Pfaff presented on the Carroll County Educational Programs focusing on the comparison between middle schools and junior high schools, special education regional programs, career and technology programs, and alternative education programs (reference PowerPoint presentation #1). Margaret answered questions based on the presentation and volunteered to post more data on the shared site regarding the comparison of middle schools to junior high schools and requested data regarding enrollment in the special education, alternative education, and career and technology programs and the projections for future enrollments. Assistant Superintendent of Schools, Steve Johnson, answered some questions regarding funding, grants, and plans for change and expansion at the Career & Technology Center.

Steve Johnson presented on class size for the 2017-2018 school year. The document is available online. Dr. David Lever presented on building design and capacity in schools. He used two elementary school designs (one built in 1962 and one built in 2011) to show how over time the building design of schools has changed due to federal, state, and local requirements as well as cultural preferences that have evolved, thus making school designs grow in complexity and size over time. He will make the presentation available on the shared site. Steve Johnson, Margaret Pfaff, and Dr. Lever fielded questions regarding their presentations.

Ray Prokop presented on Capital Planning. He gave a quick overview of Systemic Projects (roofing, HVAC, Security, and Technology, Electrical, etc.) and Renovation Projects (kindergarten additions and updates to science classrooms) that are planned for and projected in the capital plan. He also briefly discussed the K-8/East Middle Modernization, Career & Technology Center Project (phase 1—expansion of the space) and gave a brief overview of the Funding Request for FY 19 and then the projections for FY 20-24. All the information on the Capital Plan is available on the Carroll County Public Schools website. Mr. Prokop discussed the Facilities Condition Index (FCI) and gave examples of the physical building components that are used to measure the FCI. He gave a system wide update showing that the current FCI is 31%. The annual investment needed to maintain this FCI is about \$44.4 million; to lower the FCI by 10% would require about \$55.0 million per year.

The total value of all building systems past their useful life is over \$380 million; East Middle and Career & Technology Center make up about 15% of this backlog. The total replacement value of all school facilities is \$1.261 billion (not including site improvements). Dr. Lever presented on the Costs of Ownership based on Carroll County Public Schools. After the presentations, Mr. Prokop and Dr. Lever answered questions.

Dr. Lever read through some issues to look at as a committee based on today's presentations:

1. CCC&T Center Expansion—since there is a process for this already in place, should we look at this as a committee or let the process continue as planned?
2. The RSCC members should consider the facility needs that were described in the presentations, e.g. for the special programs.
3. CIP FY19—local and state government will decide shortly. Anything that comes out of this committee will be going into the FY20 plan or beyond. The Committee will need to decide on the timeframe for implementing its recommendations, including whether they should alter the FY20 CIP that will be presented to the Board in September, or defer the implementation to later capital budgets.
4. Big picture cost: whether it's useful to identify the total cost to assess and upgrade all facilities (even if it's known that this exceeds any possible range of State and local funding).
5. Schools to tour— it was suggested that the committee target schools of each type (Rita Misra requested pictures of different schools to try to get an idea of the differences in physical conditions in buildings).

There was a discussion about many of the topics that were shared and Dr. Lever encouraged all members to make suggestions about topics that need to be discussed or researched on the shared site.

Dr. Lever recommended that a co-facilitator be selected and it was suggested that it is someone that works locally or in the building. In the absence of a nomination or a volunteer, then he will

have to designate someone. Since no one was nominated and no one volunteered, Dr. Lever will think about it and decide by the next meeting.

Dr. Lever revisited the topic of recording the meetings. It was confirmed that public hearings will be recorded, but not presented live, and that the regular meetings will not be recorded.

Public Hearing Dates and Locations:

4/26/18 (6:00-9:00pm) -- Winters Mill High School (WMHS)

5/31/18 (6:00-9:00pm) -- South Carroll High School (SCHS)

For the next meeting Dr. Lever asked the committee to think about their sub-committee preferences and complete to the chart.

Next Meeting: Thursday, April 19th (5:30-8pm)

A motion to adjourn was recommended by Rosemary Kitzinger and seconded by Steve Aquino.

Meeting was adjourned at 8:18pm.